

17th August, 2015

NOTICE

MMS – SEMESTER I & III

“Basic and Conversational English course” will commence from Wednesday, 19th August, 2015 to Thursday, 27th August, 2015 in Room No. 201.

Every day session will be held at the end of academic sessions on that day.

Attendance is compulsory for the students who have registered for this course. Certificate of Completion of course will be given to the students who attend full course.

Interested students may still register their names with faculty Mrs. Hema OR Mrs. Sonia.

Prof. Dr. Sunil Karve
Director





Basic and Conversational English course

Semester- I & III

Specialisation- All

Programme conducted by Centre for Excellence

Report

Centre for Excellence organised Basic and Conversational English course for improving fluency & confidence for Sem I and Sem III students . Day wise details of the course are as follows:-

Day 1

Day & Date: Wednesday & 19th August 2015

Time 4.30 pm to 6.00 pm

No of student present: 44

Content covered: Implementation of Grammar in sentence formation & Parts Of Speech: Nouns, Verbs, and Adverbs etc.

Faculty Name: Sonia Dias

The session highlighted the correct usage of Grammar in sentence construction. Students were made aware about commonly made grammatical errors & how to avoid them. At the end of the session 5 marks test conducted on same topics.

Day 2

Day & Date: Thursday, 20th August 2015

Time: 3.15 pm to 4.45 pm

No of student present: 39

Faculty Name: Rajashri Sonavane

Content covered: Tenses and its types

Students were given information about various tenses like present, past, future tense also present progressive, past progressive and future progressive tense.

They were also explained the tenses with example and situations were given where students were asked to describe the situation in present, past and future tense.

Finally tests were conducted of 5 marks on fill in the blanks with correct tenses and identify the tense.

Day 3

Day & Date : Friday 21th August 2015

Time: 02.45 pm to 4.15 pm

No of student present: 39

Faculty Name: Hema Deogharkar

Content covered: Active & Passive Voice, Types of Sentences, and Building Vocabulary.

Student updated with Active & Passive Voice, Types of Sentences, and Building Vocabulary. Various tips on how to develop vocabulary and importance of active voice and passive voice. At the end 5 marks test taken to verify the vocabulary of the students

Day 4

Day & Date: Saturday, 22nd August 2015

Time: 2.45 pm to 4.15 pm

No of student present: 42

Faculty Name: Anju Dusseja

Content covered: Listening Skill

Students were given practice of listening, understanding and speaking English with the help of debate. The debate was conducted on 1. Impact of technology 2. Dream job 3. Ethics in advertising. Students participated in the debate. The session was followed by a 5 marks test on listening skills.

Day 5

Day & Date : Monday, 24th August 2015

Time: 04.30 pm to 6.00 pm

No of student present: 42

Faculty Name: Shilpa C. Shinde

Content covered: How to become fluent & confident in English Speaking, with commonly used phrases, similar Sounding words.

Student updated with meaning of fluency & other factors like accurate meaning of words, clear and concise message of sentence, well organised structure of sentence, sentence meaning should be useful to listener, focused area of sentence, consistency of sentences. At the end 5 marks test taken.

Day 6

Day & Date: - Tuesday, 25th August 2015

Time: 3.00 pm to 4.30 pm

No of students present: - 38

Faculty Name: Priyadarshan Patil

Content covered: Telephone Etiquettes, Cross Cultural Communications: Conversation Techniques.

Conversation techniques session was conducted to help the students to get to know conversational techniques & etiquettes. During session students were briefed about use of techniques & etiquettes to be followed in formal & informal conversation. At the end of session students performed role play on particular situation like conversation between Boss & Employee, to practice conversation techniques & etiquettes. At the end 5 marks test taken.

Day 7

Day & Date: Wednesday, 26th August 2015,

Time 4.30 pm to 6.00 pm

No of student present: 39

Faculty Name: Sonia Dias

Content covered: Articles, Capital Letters, and Smart English V/S Normal English: Pronouns and conjunctions

The session highlighted the correct usage of Pronouns & Conjunction in sentence construction. Students were made aware about rules of using Pronouns & Conjunctions. At the end 5 marks test taken.

Day 8

Day & Date: Thursday, 27th August 2015,

Time 4.30 pm to 6.00 pm

No of student present: 42

Faculty Name: Hema Deogharkar

Content covered: Abbreviations Used & Avoiding Slang Language, Presentation

The session highlighted tips to improve presentation skill and importance of Abbreviations Used & Avoiding Slang Language. At the end 5 marks test taken.



(2) Total Students 46

Maratha Mandir's

BABASAHEB GAWDE INSTITUTE OF MANAGEMENT STUDIES

Training Programme

"Basic and Conversational English Course"

organised by Centre for Excellence

From Wednesday, 19th August, 2015 to Thursday, 27th August, 2015

Attendance Sheet (MMS Semester I)

Roll No.	Name	No. of Sessions							
		1	2	3	4	5	6	7	8
		19.8	20.8	21.8	22.8	24.8	25.8	26.8	27.8
A-1	Advankar Aashutosh Arun	P	P	P	P	P	P	P	P
A-2	Andhale Sagar Arun	P	P	P	P	P	P	P	P
A-3	Bagul Prashika Dadaji	P	P	P	P	P	P	P	P
A-5	Bhosle Dhaval Pramod	P	P	P	P	P	P	P	P
A-6	Borse Priyanka Jagdish	P	P	P	P	P	P	P	P
A-7	Chaudhari Hemant Bhalchandra	P	P	P	P	A	A	P	P
A-8	Devadiga Ashwini Bhalchandra	P	P	P	P	P	P	P	P
A-10	Gursale Pranali Prakash	P	P	P	P	P	P	P	P
A-11	Ingale Yojana Pramod	A	A	P	P	P	P	P	P
A-12	Jagdale Kajal Vilas	P	P	P	P	P	P	P	P
A-13	Jagtap Shefali Sanjiv	P	P	P	P	P	P	A	P
A-14	Jain Abhilasha Madanlal	A	P	A	P	P	P	P	P
A-17	Johri Ishan Rakesh	P	P	P	P	P	P	P	P
A-18	Kadam Rohit Vijay	P	P	A	A	P	P	A	A
A-19	Kadam Shriwat Bhagwanrao	P	P	P	A	P	P	A	P
A-20	Kahane Grishma Vinod	P	P	P	P	P	P	P	P
A-21	Kamble Pradnya Subhash	P	P	A	P	P	P	P	A
A-22	Kangralkar Mayuri Mohan	P	P	P	P	P	P	P	P
A-24	Khanna Srishti Vijay	P	P	P	P	P	P	P	P
A-25	Khorjuvekar Samiksha Arun	P	P	P	P	P	P	P	P
A-26	Koli Sushant Sahebrao	P	P	P	P	P	A	P	P
A-27	Kore Supriya Sudhakar	P	A	P	P	P	A	P	P
A-28	Kumbala Supriya Umesh	P	P	A	P	P	P	P	P
A-29	Lokhande Rupesh Baban	P	P	P	P	P	P	A	P
A-30	Makwana Pankti Nitin	P	P	A	A	A	A	A	A
A-32	Mathew Jovin Jose	P	P	A	A	P	P	P	P
A-34	Mohite Pooja Dilip	P	P	P	P	P	P	P	P
A-35	Mohite Shrutika Mangesh	P	P	P	P	P	P	P	P

Roll No.	Name	No. of Sessions								
		1	2	3	4	5	6	7	8	
		19.8	20.8	21.8	22.8	24.8	25.8	26.8	27.8	
A-36	Nikam Shruti Vitthal	P	P	P	P	P	P	P	P	8
A-37	Parab Apeksha Shyam	P	P	P	P	P	A	P	P	7
A-38	Parab Vipul Vikas	P	P	P	P	P	P	P	P	8
A-39	Parekh Vidit Kirtikumar	P	P	A	A	A	A	A	(A)	2
A-40	Patel Archana Anil	P	P	P	P	P	P	P	P	8
A-41	Patil Aishwarya Manohar	P	P	P	P	P	P	P	P	8
A-42	Patil Bhushan Ramchandra	A	P	P	P	P	A	P	P	6
A-43	Patil Monika Sudhakar	A	A	P	P	P	P	P	P	6
A-44	Sakpal Nikhil Nathuram	P	P	P	P	P	P	P	P	8
A-45	Sanap Arati Sharad	P	P	P	P	P	P	P	P	8
A-46	Sawant Rahul Deepak	P	P	P	P	P	P	P	P	8
A-47	Shaikh Nahida Hasamuddin	P	A	P	P	P	A	P	P	6
A-48	Shinde Onkar Sushil	P	P	P	P	P	P	P	P	8
A-49	Sonawane Arati Ashok	A	A	A	A	P	P	A	P	3
A-50	Sontakke Pratik Arvind	P	P	P	P	P	P	P	P	8
A-52	Takkekar Tejswini Rajaram	P	P	P	P	P	A	P	P	7
A-54	Waghela Karan Atul	P	P	A	A	A	A	A	(A)	2
A-55	Walkar Shraddha Atmaram	P	P	P	P	P	P	P	P	8
Signature of Faculty =>		<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	
Total Present		41	41	37	39	42	36	38	41	
Total Absent		5	5	9	07	04	10	8	5	



(8th) Total students 05

Maratha Mandir's

BABASAHEB GAWDE INSTITUTE OF MANAGEMENT STUDIES

Training Programme

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From Wednesday, 19th August, 2015 to Thursday, 27th August, 2015

Attendance Sheet (MMS Semester III)

Roll No.	Name	No. of Sessions							
		1	2	3	4	5	6	7	8
		19.8	20.8	21.8	22.8	24.8	25.8	26.8	27.8
B-9	Chinta Prathamesh Anil	P	P	P	P	A	P	P	P
B-21	Misal Chandrakant Devidas	P	A	P	P	A	P	A	(A)
B-28	Pawaskar Shripad Kashinath	A	A	A	A	A	A	A	(A)
B-32	Shelke Ramchandra Dashrath	P	A	A	P	A	A	A	(A)
B-34	Sonulkar Suraj Shivaji	A	P	A	A	A	A	A	(A)
Signature of Faculty =>									
Total Present		3	2	2	3	0	02	1	1
Total Absent		2	3	3	2	5	03	4	4

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Basic course in Conversational English for improving fluency & confidence
MMS I

Roll No.	Name of the student	Sign
A-37	Apexsha. Parab.	<u>Apexsha</u>
A-39	Vidit K. Parmar	① <u>VP</u>
A-29	Rupesh B. Lokhande	<u>RBL</u>
A-2	Sagar A. Andhare	<u>Andhare</u>
A-48	Omkar S. Shinde	<u>Shinde</u>
A-10	Pranali P. Gursale	<u>Gursale</u>
A-41	Aishwarya M. Patil	<u>Patil</u>
A-12	Kajal V. Jagdale	<u>Jagdale</u>
A-44	Nikhil N. Sakpal	<u>Sakpal</u>
A-36	Shruti V. Nikam	<u>Nikam</u>
A-14	Jain Abhilasha	<u>Abhilasha</u>
A-20	Archana Patel	<u>Patel</u>
A-34	Pooja Mohite	<u>Mohite</u>
A-20	Grishma Kahane	<u>Kahane</u>
A-25	Samiksha Khosjuvekar	<u>Khosjuvekar</u>
A-17	Ishan Johri	<u>Ishan</u>
A-19	Kadom sriwast B.	<u>sriwast</u>
A-46	Sawant Rahul D	<u>Sawant</u>
A-38	Vipul- parab	<u>parab</u>
A-26	Sushant S. Koli	<u>Koli</u>
A-7	Hemant B. Chaudhari	<u>Chaudhari</u>
A-17	Nahida H. Shaikh	<u>Shaikh</u>
A-27	Supriya S. Kore	<u>Kore</u>
A-49	Sonawane Arati Ashok	<u>Arati</u>
A-43	Monika Sudhakar Patil	<u>Patil</u>
A-45	Arati Sharad Sanap.	<u>Sanap</u>
A-52	Tejswini Takkekar	<u>Takkekar</u>
A-8	Ashwini. Devadiga	<u>Devadiga</u>
A-24	Shishri. Khanna	<u>Khanna</u>
A-50	Pratik Santakhe	<u>Santakhe</u>
A-35	Shrutika Mohite	<u>Mohite</u>

11/8/15
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12/8/15
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Basic course in Conversational English for improving fluency & confidence

MMS I

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Maratha Mandir's
Babasaheb Gawde Institute of Management Studies

Training Programme for MMS Sem I & III

"Basic and Conversational English course"

Wednesday, 19th August, 2015 to Thursday, 27th August, 2015

FEEDBACK BY STUDENTS

Rate the following on a scale of 1 to 3, 1 being the minimum & 3 being the maximum
[Needs improvement (1), Satisfactory (2), Good (3)]

	Mrs. Sonia	Mrs. Rajashri	Mrs. Hema	Ms. Anju	Mrs. Shilpa	Mr. Priyadarshan
Well defined topic & objectives	3	3	3	3	3	3
Overall presentation	3	2	3	2	2	3
Clear summation & answered questions effectively	2	2	2	2	2	2
Some new knowledge or insight provided	2	1	3	2	2	3
Flow of thoughts, Accent, Language	3	2	3	2	3	3
Thoroughly explained with demonstration	2	2	2	2	2	2
Handling Questions	2	2	3	1	1	3

Additional Comments/Suggestions (if any for programme) : The programme was good but it could be much, much better.

Additional Comments/Suggestions (if any for Resource Person) : _____